



211 McKnight Blvd NE
Calgary, Alberta T2E 5S7

ONLINE MINUTES

FFCA North Middle School Council Minutes

Date | time February 12, 2024 | 6:30 pm

Members

Council

Ummul Banin, Chair
Nicole Chen, Secretary
Sanjib Karmaker, Treasurer
Amyna Mohammed, Fundraising Coordinator
Connie Kimber, Parental Partnership Coordinator
Marina Lakhani, Parental Partnership Coordinator
Minh Banga, Fun Lunch Coordinator
Unfilled, Community Services Coordinator

Staff

Doug Lamb, Principal
Jim Poirier, Associate Principal
Melyssa Wink, Teacher Representative

Absent

Zenita Lalani, Vice-Chair

Parents

No additional parents in attendance

Approval of Agenda

Motion to approve the February agenda as presented

Motion – Ummul

Second – Sanjib

- Motion to approve the February agenda as presented-carried.

Approval of Minutes

- Motion to approve the January minutes as presented

Motion – Ummul

Second – Sanjib

- Motion to approve the January minutes as presented-carried.



January 2024

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Teacher Update

Ms Wink, Teacher Representative:

- Ms Myers has organized open word poet Wakefield Brewster to come to the school to work with all of the grades. He would come to the younger grades to speak with them and then do a targeted workshop teaching for the older kids. The total cost would be around \$3400 and the ask is for any amount we are open to spending. Ummul has asked Ms Wink to pass the proposal to her and she will distribute to the council to discuss. March 11-15th is the time period for the event. It's already booked. We are being asked to determine how much funding council (or society) can spend. **Action item: Ms Wink to pass on the proposal to Ummul.**

Administration Update

Principal's Report for Council February, 2024:

- Campus Specific updates:
 - Cold weather days. At the lowest there was 25% attendance. There had been some challenges with busing during the cold snap which impacted attendance. The building itself weathered the cold.
 - Grade 6s students and teachers have been completing successful PAT field tests on the new electronic platform.
 - New curriculum PD support continues with the academic teaching teams. Challenges have included not having sufficient supplementary teaching materials

that go with the curriculum, but academic staff is collaboratively targeting these challenges.

- January learning conferences went well. There might be another request for parent and guardian feedback regarding the number of conferences/format. Information to come later.
- FFCA/Inclusion
 - Webinar invite went out for the families to participate in the collaborative problem solving program. Please share feedback to Doug and Jim.
 - Invitational sessions for some families was also completed.
- Upcoming:
 - Feb 15-16 PD days-inclusion and ESL benchmarking.
 - FFCA Board Meeting @ NMS Wed. Feb 28. Formal invite to come.
 - Term 2 report cards March 15.
 - Winterfest Thurs Feb 29 with book fair.
 - Need more volunteers! We only have 20% of open spots filled in. Ummul suggested that the teachers make individual postings for their classes to help target parents and guardians who read platforms for content.

Hot Lunch Update

- \$350 was raised from our last lunch. Next Hot Lunch is Opa.
- Minh discussed the biggest challenge with hot lunch is the small pool of volunteers willing to cover dates. The lack of parental support for the program is a challenge to potentially moving to two days per month.

Treasurer Update



Feb 2024 Council

- See attached report
- We have a balance of \$4,693.61
- ASC is now paid.
- We are owed \$500 from NEE and NWE for their contributions to the BBQ-confirmed outstanding-Still pending to be received.
- We have \$300 going out for the Bullying Posters-confirmed outstanding. Ummul will obtain the requisition for same.
- \$100 for Mr Williamson -Confirmed outstanding. Ummul will obtain the requisition for same.
- **Action item: There is money at the school for Sanjib to pick-up from the donut fundraiser and Ummul will secure the remaining requisitions for Sanjib.** Sanjib will collect this week. We earned around \$400 from the fundraiser. January healthy Hunger has not been received yet.

Fundraising Coordinator

- Texas Donuts sold \$400 worth of product, but the sales period did occur during the extreme cold period so this may have impacted sales.
- Learn a Thon in March, 2024. **Action item: Amyna will adjust the materials received earlier via electronic discussion for the learn a ton and she will set up a meeting with Doug and Jim to discuss the event and planning.**
- May 2024. AGM. We can fundraise during the AGM itself. Amyna will generate some ideas and distribute to council for discussion at the next meeting.

Volunteer Coordinator/Parental Partnership

- Marina and Connie worked with Brenda for the role sign-up sheet. The plan at present is to continue to re-send the sign-up sheet every week. Doug will also post a QR code poster at the school to encourage more parent/guardian sign-up and the sign-up link with go through Edsby.

Community Partnership

- Tabled.

Chair Update

- Grade 8: Photo Booth. Zen did pass on a quote for the 360 photo booth to Ms. Freeman.
- AGM planning-The council members are not able to manage a talent show at this time.
- For the next couple of meetings Ummul may need support for chairing the meetings. Marina is interested in stepping up to run for chair. She will network with Ummul to plan for same and Doug and Jim can confirm if we are able to have someone else chair the meeting if Ummul and Zen are not available.

ASC (Association of School Councils) Update (Completing Dec 4 update)

- Volunteer hour for tracking is under consideration. Right now a portal has not been opened yet for tracking volunteer hours.
- Uniform consignment discussions are in consideration.
- February 21 is the date when the new board is being sworn-in.
- Campus reports
 - SWE-fundraising is going well (art?). Purchased a memorial bench.
 - SEE-Focusing on fundraising goals for playground and beautification. For their HealthyHunger they sell their chips and beverage through the council directly. They have an upcoming winter carnival.

- SMS-Halloween dance was recently hosted. They recently received two vending machines (by donation) and it's bringing in \$750 every three weeks. The council maintains the machines. They worked with KidsSport to supply skates to kids without equipment for their skating programs.
- SHS-two guests speakers spoke about dance in grades 11 and 12.
- NWE-Completed a bottle fundraiser and Purdys. Made a recommendation for an Indigenous education program.
- NEE-Twoonie treats and casino events were completed recently.
- NHS-still struggling to meet quorum for council.
- Agendas are to go out a week before meeting and meetings posted within 7 days.

Goals (All)

- AGM planning. To be discussed at future meetings.
- Bank balance goals? Next year council requires enough to cover ASC fees and a modest budget for an initial event.

Adjournment/Next Meeting

- Adjourned: 7:22 pm
- Next meeting: March 4th at 6:30pm. To be determined if it's in-person or virtual.